



Fairfield Regional Fire School

205 One Rod Highway
Fairfield, CT 06824
(203) 254-4708 • Fax (203) 254-4719

"You Fight the Way You Train"

Assistant Chief
Christopher Tracy
Director

William Boroskey
Tom Ferrara
Denise Sherwood
Staff

Dear Chief/Training Officer,

I would like to take this opportunity to welcome returning departments and new organizations to our facility. The Fairfield Regional Fire School, located conveniently in Fairfield, Connecticut, is the training base for the Fairfield Fire Department and also serves as a regional fire training school. The F.R.F.S. is host to a number of Connecticut Fire Academy certification classes as well as various courses in Firefighting, Extinguisher Deployment, CPR, Hazardous Materials and Technical Rescue.

Currently, our school is one of two regional fire schools with an operating class "A" burn facility. We have seen a significant increase in usage at our facility over the past several years. It is due to this increased usage that we would like to inform you of some new procedural requirements that have recently been established. Please read the information below carefully, as several operational protocols changed as of **August 1, 2006**.

An updated copy of the school's fee structure has been included in this packet for you to reference. We have implemented a \$100.00 fee for cancellations less than 48 hours prior to scheduled training or for no-shows.

Departments that utilize our facility for live burns are required to submit a copy of your Safety Officer's state certification for our files, in addition to the Live Fire Training Pre-Burn Instructor Permit you are accustomed to submitting prior to utilizing the class "A" burn building for live fire training.

The Fairfield Regional Fire Training Center requires that a certificate of insurance be received and updated on an annual basis, reflecting the following insurance requirements.

1. **Commercial General Liability** - \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. Coverage shall include, Premises and Operations, Independent Contractors, Products and Completed Operations and Contractual Liability.

The following provisions must apply:

- a) The Town of Fairfield, Fairfield Fire Department, its officers, officials, employees, agents, Boards and Commissions shall be named as **Additional Insured**. The outside group shall assume any and all deductibles in the described insurance policies.
- b) Waiver of subrogation in favor of the Town of Fairfield must be included.

2. **Workers Compensation** - \$1,000,000 Employers Liability

The following provisions must apply:

- a) Connecticut Statutory Workers compensation coverage.
- b) Waiver of subrogation in favor of the Town of Fairfield must be included.

3. **Umbrella Policy** providing additional \$4,000,000 limits for a total of \$5,000,000 liability.

The following provisions must apply:

- a) Must follow form over Additional Insured or name the Town as Additional Insured
- b) Waiver of subrogation in favor of the Town of Fairfield must be included.

As a reminder, for State Firefighter 1 and 2 certification burns, the Connecticut Fire Academy **MUST** be notified by the lead instructor so they may observe. Contact the **CFA Certification Division** with any questions regarding this policy.

The Regional Fire School will host both Firefighter I and Firefighter II programs annually. For an update on what we have coming to the Regional School or to download a copy of the Live Fire Permit, Student Applications, Fee Schedule or Insurance information visit our website at www.FDFairfield.com and choose the Training Center.

Our doors are always open for company drills, certification burns and new product demonstrations. We can customize a course based on your department's needs, staffing and procedures.

Please contact me if you have any questions, have a course request or require any additional information.

Sincerely,

Christopher Tracy
Assistant Chief, Fairfield Fire Department
Training Director, FRFS

1. TEMPORARY PERMISSION. In consideration for the use of the facility described in this agreement, temporary permission is hereby granted to _____ (the "Permittee") to enter and use property and facilities owned and/or controlled by the Town of Fairfield, known as the Fairfield Regional Fire Training Center and located at 205 One Rod Highway, Fairfield for the purpose of conducting Fire and related Rescue Training under the terms and conditions set forth below:

IDEMNIFICATION. The Permittee shall defend, indemnify and hold harmless the Town of Fairfield, its departments, officials, employees, agents, servants, successors, and assigns, irrespective, specifically of their negligence or fault, from and against any and all losses and liabilities, penalties, fines, demands, claims, causes of action, suits, costs and expenses incidental thereto (including cost of defense and attorney's fees), which any or all of them may hereafter incur, be responsible for, or pay as a result of injury, death, disease, or occupational disease to any person, and for damage to or loss of any property, arising out of or in any degree directly or indirectly caused by or resulting from or by reason of the presence of any employees or agents of the Permittee being upon the property at the Fairfield Regional Fire Training Center and activities of by Permittee, its officers, employees, agents, servants, contractors, subcontractors, or any other person acting for or by permission of Permittee. These obligations shall extend to and include injury, death, disease, or occupational disease to employees of the Permittee, its agents, servants, contractors, subcontractors, or any other person acting for or by permission of the Permittee. The foregoing obligation shall not be limited by the existence of any insurance policy or by any limitation on the amount or type of damages, compensation, or benefits payable by or for Permittee or any contractor or subcontractor.

The undersigned acknowledges that by signing this agreement, he or she has fully read it, understands it and has voluntarily signed it.

Date: _____

By _____

Please print name, sign above and indicate permission with Permittee